

**MONTEREY COUNTY WATER RESOURCES AGENCY  
WATER CONSERVATION CERTIFICATION**



**SELLER'S CERTIFICATION**

Assessor's Parcel Number (APN) \_\_\_\_\_

\_\_\_\_\_ **Property Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip Code**

I, \_\_\_\_\_ / \_\_\_\_\_ am the **SELLER/AGENT** of the property located at the above  
(print name) (Seller/Agent's signature)  
address. I hereby certify that the plumbing retrofit requirements of the Monterey County Water Resources Agency Ordinance No. 3932 (see the reverse of this form) are being met for the above property and have completed one of the three (3) sections listed below.

**INSTRUCTIONS: YOU MUST COMPLETE ONE OF THE THREE SECTIONS BELOW:**

**1. IF PROPERTY BUILT  PRIOR  TO 01/01/92 - VERIFICATION OF RETROFIT COMPLETION**

(At least one box must be checked and the corresponding **verification must be attached** to this form.)

- Completed Building (toilet replacement) Permit
- Inspection Report \_\_\_\_\_  
(name of company, Inspector, date)
- Plumber or Contractor's completed Work Order
- Receipt for purchase of fixtures or materials

	<u>In home</u>	<u>Replaced</u>
# Toilets	_____	_____
# Showers	_____	_____

**Comments:** \_\_\_\_\_

**2.  BUILT AFTER 01/01/92, in compliance with current building code.** (Built with low-flow toilets & showerheads.)

**Building Completion Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**3.  EXTENSION** requested by Seller upon approval by Buyer. (Extension for no more than one hundred twenty (120) days after close of escrow. (See **Instructions for Extension** on the reverse of this form))

**Seller:** \_\_\_\_\_  
Printed name Seller's signature Phone Date

**Buyer:** \_\_\_\_\_  
Printed name Buyer's signature Phone Date

For Extensions, Seller and Buyer must sign above. A copy of form is submitted to MCWRA. Buyer retains original until retrofit is completed. After 120 days, Buyer must complete bottom portion of original form and mail to MCWRA.

**VERIFICATION (i.e. RECEIPT) MUST ACCOMPANY ORIGINAL FORM – NO EXCEPTIONS.**

**BUYER'S ACKNOWLEDGEMENT OF WATER CONSERVATION REGULATIONS**

I, \_\_\_\_\_ acknowledge / certify that the above property is in compliance with the plumbing  
(Buyer's printed name)  
retrofit requirements. I have received the water conservation regulations listed on the reverse of this form.

\_\_\_\_\_  
Buyer's Signature Date (\_\_\_\_\_) Daytime phone

**MAIL ORIGINAL CERTIFICATION FORM TO:**

MONTEREY COUNTY WATER RESOURCES AGENCY  
PO BOX 930 • SALINAS, CA 93902 • (831) 755-4860

# Summary of Monterey County Water Resources Agency Ordinance No. 3932

## Section 6. Mandatory water conservation regulations.

### U. Retrofitting upon change of ownership or use.

- i. All existing residential structures shall, at the time of change of ownership, be retrofitted, if not already so, as follows:
  - a. All shower heads shall have a maximum flow capacity of 2.5 gallons per minute;
  - b. Each toilet shall be replaced with an ultra-low flow toilet with a maximum tank size or flush capacity of 1.6 gallons.
- ii. All existing commercial and industrial structures shall, at the time of change of ownership or change of use, be retrofitted, if not already so, as follows:
  - a. All showerheads shall have a maximum flow capacity of 2.5 gallons per minute.
  - b. Each toilet shall be replaced with an ultra-low flow toilet with a maximum tank size or flush capacity of 1.6 gallons.
- iii. Before the close of escrow for any change of ownership, defined by this ordinance, of real property within the regulatory jurisdiction of the Agency, compliance with the above requirements shall be verified by submittal of a completed certification form prescribed by the Agency, signed by the selling owner(s) or authorized agent(s), and accompanied by one of the following: (1) a signed building inspection report, (2) a signed purveyor inspection report, (3) a plumber or contractor's completed work order, or (4) an original purchase receipt to the Agency or to such other city or county official as the General Manager may designate.
- iv. This sub-section U applies to all properties that enter escrow on or after the effective date of this ordinance. (August 22, 1997)
- v. This ordinance does not impose upon the real estate or escrow agency any liability in connection with a violation of this sub-section U.
- vi. The General Manager may waive the proof of retrofit before close of escrow requirement of sub-section U.iii where the seller and buyer certify that the structure will begin to be remodeled or modified within one hundred and twenty (120) days of the close of escrow, and that the structure will be exclusively retrofitted with low water-use fixtures upon completion of construction.

**NOTE: Plumbing permits may be required for replacement of fixtures. Please check with your local jurisdiction.**

### Summary of Other Mandatory Water Conservation Regulations

- Remodeling which adds a bathroom or increases the existing square footage by at least 25% must include plumbing retrofit of the entire structure.
- Plumbing leaks must be repaired within 72 hours of their discovery.
- Any hose used for washing vehicles must have an automatic shutoff nozzle.
- No water may be used wastefully or without reasonable purpose.
- Any hose used for washing the outside of any building must have a shutoff nozzle.
- Hosing off the sidewalk, driveway, etc. is prohibited, except in matters of public health or safety. The use of a bucket for such tasks is not prohibited.
- Allowing water to spill into streets, curbs or gutters, in excess of beneficial use, is prohibited.
- Emptying and refilling pools and spas is prohibited, except where necessary to prevent or repair structural damage or to comply with public health regulations.
- Fountains may only use water recycled within the system.
- Repeated violations may result in fines.

### Instructions for Extension

- Seller must complete top portion and sign Section 3 of the *Water Conservation Certification* form and check the extension request box. Upon approval by Buyer to comply with retrofit requirements, Buyer must sign Section 3 of form. Buyer has 120 days to retrofit the toilets and showerheads to low-flow. A **photocopy** of the form must be submitted to the MCWRA; the buyer retains the **original** form for up to 120 days.
- The extension is considered granted when the Agency receives the copy of the form.
- Within 120 days, Buyer must retrofit toilets and showerheads to low-flow. When retrofit is complete, Buyer must sign bottom portion (Buyer's Acknowledgement) and submit verification (receipts, etc.) with original form to the MCWRA.